

MaryAnn's Computer Corner MLXchange v 3.0 Search Map tips

Using the Search Map Page: As an alternative to specifying your search area by entering an area code, MLXchange allows you to graphically define the area you want to search.

1. Click on the **Search Map** tab to draw an area **or** use the "Area" code, not both. If you specify an **Area** using the search criteria area code **and** the Map area feature, no matching listings will be found unless the two areas overlap.
2. After clicking on the **Search Map** tab, hit the **F11** function key on your keyboard to expand the map size.
3. Clicking on the border (North, South, East, West) allows you to shift the map view in that direction.
4. To quickly zoom in or out on the default map, use the "Street" zoom bar in the upper left corner of the Map. Each click on the + or - will zoom one level.
5. To zoom the map to a specific area, go to the **Map Tool** under the map and click on the **Zoom In** choice (it will then be highlighted). Place the mouse pointer on the map area desired and click. After the map zooms to that specific area, you can re-position your mouse to further zoom in to a particular subdivision or street.
6. If you would like to set a map position and zoom as the default for your future searches, select the **Set Default** map tool. A message box will appear asking you to confirm this default change.
7. Draw a rectangle on an area of the map by clicking on the **Draw Rect** choice. Place your mouse in the upper left corner of the area, hold your left mouse button down and drag the mouse to the right and then towards you to draw an area on the map. When you let go of the mouse button, the boundary lines will turn blue and results for that area will be displayed in the "Matches found" box. To clear this shape, you can just click on it or go to the Map Tool and click on 'Clear shape'.
8. Find properties using a radius search by clicking on the **Draw Circle** choice. Place the mouse pointer on the starting center point, hold the left mouse button down and move the mouse until the radius miles are reached and then click on the circle to set it. The circle will turn blue and results for that area will be displayed in the "Matches found" box. To replace the circle, you can just move your mouse point to a new location, hold the left button down and move the mouse until the miles are reached, then click on the new circle. Or, go to the Map Tool and click on Clear shape.
9. To draw a Polygon area, click on **Draw Polygon**. Place your mouse on the map and click to establish the first point. Move your mouse to draw more lines and click for each point you want to add to the shape. Click on the map tool "Finish Polygon" to set the final search area. The boundary lines turn blue and results for that area will be displayed in the "Matches found" box. To clear this shape go to the Map Tool and click on Clear shape. If you click on the shape to clear it, that will establish the first point of the new shape.
10. To enter additional search criteria after drawing a map area, click on the **Search Form** tab to return to the search template and perform your search as usual.