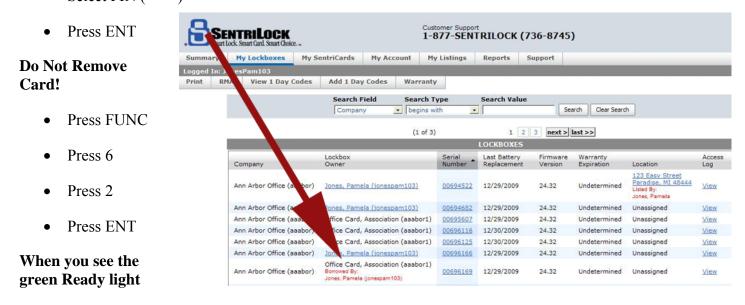


Borrowing a Lockbox

- Lockbox borrower inserts Smart Card
- Select PIN (****)



Remove Card

This will allow an agent to temporarily borrow lockbox from another agent*. The borrower can now remove the shackle, customize the box and set 1-day codes.

*Important Note: If the shackle of a borrowed lockbox is removed MORE than 24 hours after the above procedure is completed, the lockbox will revert back to the codes and settings of its original owner.