How to Download and Install the SentriLock Card Utility

Thank you for using the REALTOR® Lockbox System from SentriLock. If you have a card reader with your SentriCard®, you can use these instructions to download and install the SentriLock Card Utility software.

Download and Install the SentriLock Card Utility

1. ***Do not connect the card reader to your computer!*** When it's ready, the SentriLock Card Utility installation program will prompt you to connect your card reader.
2. Go to: http://www.sentrilock.com/files. Click the **SentriLock Card Utility Installation CD (version number) – No Docs CD Image** link. Save the file to your computer.
3. Close any programs running on your computer.
4. Click **My Computer| My Documents | Downloads**. If you downloaded the file to another folder on your computer, go to that folder. You'll see a file with a name that begins with **SentriLockCardUtility**. Double-click this file to start the installation.
5. Click **Run**. Click **Install** on the **SentriLock Card Utility CD Image** window.
6. Click **Full Install (recommended)** from the **SentriLock Card Utility Installation** window.
7. Follow the instructions on your screen to install the SentriLock Card Utility software and your card reader.

How to Use the SentriLock Card Utility

1. Insert your SentriCard® into the card reader, ***arrows first, gold contacts facing up***. The **SentriLock Card Utility** will display the **Login** window.
2. The **SentriLock Card Utility** will read the SentriCard® and auto-fill in the **SentriLock ID** field with your SentriLock ID. Enter your password in the **Password** field.
   Note: you can find your SentriLock ID and Password on the Card Carrier sheet that came with your SentriCard®.
3. You can click **Renew** to renew and update your SentriCard®, or click **Login** to access the **SentriLock Card Utility Main Menu** window. From the **Main Menu** window, you can access information about your lockboxes or click **Support** to access FAQs and other documentation.

Resources

SentriLock Web Site
http://www.sentrilock.com/
   • Get the latest news and information about SentriLock.
   • Click **Login** to access information about your lockboxes, FAQs, manuals and tutorials. You'll need your SentriLock ID and Password to log in.

Social Networking

SentriLock Support
1-877-736-8745. 8am – Midnight Eastern time, 7 days a week.