



REALTOR®

**ANN ARBOR AREA  
BOARD OF REALTORS®**

# Inactivation Form

1919 W. Stadium Blvd., Ann Arbor, MI 48103  
Phone: (734) 761 – 7340 | Fax: (734) 747 – 7377  
Email: realtors@AAABOR.com | Website: www.AAABOR.com

*A former member has one year to reinstate. After one year, application as a new member (including application fee) is required.*

**Reinstatement Fees:**

- 1 – 90 Days \$0
- 1 – 365 Days - \$200

**Current Membership Type:**

- |  |                                  |                                  |
|--|----------------------------------|----------------------------------|
| <input type="radio"/> Broker                 | <input type="radio"/> MLS Only   | <input type="radio"/> Lifetime   |
| <input type="radio"/> REALTOR®               | <input type="radio"/> Board Only | <input type="radio"/> *Affiliate |
| <input type="radio"/> Non-Member Salesperson | <input type="radio"/> Secondary  |                                  |

*\*Reinstatement fees do not apply to affiliates.*

Name: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_ Real Estate License #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Inactivating Office Name: \_\_\_\_\_ Broker Code: \_\_\_\_\_

Office Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

*In accordance with Article 25 Section 339.2507 of the Occupational Code (Michigan Legislature – Act 299 of 1980) "If a real estate salesperson is discharged or terminates employment with a real estate broker by giving the employer a written notice of the termination, the real estate broker shall deliver or mail by certified mail to the department, within 5 days, the real estate salesperson's license."*

**Signature is Required for All Inactivations**

Brokers/DR: Please check one of the boxes below:

- I have sent the inactivated agent's license back to the Michigan Department of Licensing and Regulatory Affairs, or transferred the agent's license to a holding company.
- I have released the agent's license and the agent's new employer will be accepting their license under that brokerage in the MiPlus system.
- I intend to complete one of the following options within five (5) days in accordance with Section 339.2507 of the State's Occupational Code:
  - Send the inactivated agent's license back to the Michigan Department of Licensing and Regulatory Affairs
  - Transfer the agent's license into a holding company, or
  - Release the license to another brokerage
- Inactivating MLS participation, agent has subscribed to MLS services thru \_\_\_\_\_ MLS.  
Attached verification of MLS participation: \_\_\_\_\_  
Primary Board for Membership will be with: \_\_\_\_\_ Board  
*\*Attached verification of membership if other than AAABoR*
- The inactivated agent will remain with this office as a Non-Member Salesperson. A Non-Member Salesperson Application must be completed if this option is marked. Visit [www.AAABoR.com](http://www.AAABoR.com) for membership forms.

**Broker Name** (Please enter or PRINT): \_\_\_\_\_

Broker Signature: \_\_\_\_\_ Date \_\_\_\_\_

**OR Affiliate Name** (Please enter or PRINT): \_\_\_\_\_

Affiliate Signature: \_\_\_\_\_ Date \_\_\_\_\_

**For AAABoR Office Use Only: Card Term:** \_\_\_\_\_

**Date Received:** \_\_\_\_\_ **Date Effective:** \_\_\_\_\_ **Date Processed:** \_\_\_\_\_